

BOURNEMOUTH, CHRISTCHURCH AND POOLE (BCP) HEALTH AND WELLBEING BOARD

TERMS OF REFERENCE

STATUS

The Health and Wellbeing Board (the Board) is a statutory committee of the Council established under the Health and Social Care Act 2012. It forms part of the Council's executive governance arrangements.

PURPOSE

The purpose of the Board is to provide strategic leadership to improve the health and wellbeing of the local population, reduce health inequalities, and promote integration across health, social care, and wider determinants services. The Board acts as the system convenor at place within the Integrated Care System.

CORE DUTIES

The Board will: develop and publish the Joint Strategic Needs Assessment (JSNA); develop, refresh and oversee delivery of the Joint Health and Wellbeing Strategy (JHWS) including Neighbourhood health plans; promote integrated commissioning and provision of services; and encourage partnership working across the system.

SYSTEM LEADERSHIP AND ICS ROLE

The Board will act as the primary place-based forum for system leadership. It will influence the Integrated Care Partnership strategy, align with the Integrated Care Board and place-based partnerships, and ensure strategic coherence while avoiding duplication with operational delivery structures.

FOCUS ON INEQUALITIES AND POPULATION OUTCOMES

The Board will prioritise reducing inequalities and improving outcomes for the most vulnerable communities. It will recognise the impact of wider determinants including housing, environment, and socio-economic factors.

MEMBERSHIP

The membership of the Board will be reviewed and confirmed each year. The Board may invite/co-opt other representatives to attend meetings for specific issues as appropriate. The quorum of the Board shall be one-third of the core voting membership, including at least one elected member and at least one NHS representative.

Core Voting Members:

BCP Portfolio Holder for Housing and Regulatory Services
BCP Portfolio Holder for Health and Wellbeing

BCP Portfolio Holder for Children, Young People, Education and Skills
BCP Portfolio Holder for Communities and Partnerships
Chief Executive BCP Council
Director of Adult Social Services
Corporate Director for Children's Services
Corporate Director for Wellbeing
Director of Public Health
BCP Place Director, NHS Dorset
Chief Executive, University Hospitals Dorset NHS Foundation Trust
Chief Executive, Dorset Healthcare Foundation Trust
Primary Care representative nominated by the ICB/place partnership
One Healthwatch representative
One Representative of the Bournemouth, Christchurch & Poole Community Action Network

Non-voting Advisory Members (advisory members are able attend as required depending on the agenda):

One Representative from Dorset Police Force
One Representative from Dorset and Wiltshire Fire and Rescue Service

Note Substitutes are permitted for the above representatives.

ELECTION OF CHAIR AND VICE CHAIR

The Chair and Vice Chair of the Board will be elected annually at the first meeting of the Board following the Annual meeting of the Council.

MEETINGS AND DEVELOPMENT SESSIONS

The following arrangements are proposed in respect of these matters:

- Meetings of the Board will be held on a minimum of 4 occasions each year. The meetings will be held in public. Special meetings of the Board can be arranged if required in consultation with the Chair and Vice-Chair.
- Development sessions will be arranged, when required and agreed with the members of the Board.

DISCLOSURE OF INTERESTS

In accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, Members and named substitute Members of the Board will be required to declare any disclosable pecuniary interests in matters before meetings of the Board. All Members and named substitute Members will have received and completed the necessary form giving details of their disclosable pecuniary interests.

PUBLIC ISSUES

The Board will conduct its business under the Procedure Rules contained in the Council's Constitution. The Procedure Rules will allow members of the public, subject to certain conditions being met, to appear before the Board to:

- Ask a question
- Present a statement
- Present a petition

In the event of any requests being received from the public to ask a question or to present a statement or petition, the Board will be advised of the relevant procedures at the meeting.

FUNCTIONS

The Board will set strategic priorities, monitor delivery of the JHWS, receive assurance on outcomes and inequalities, influence commissioning, and promote prevention and early intervention. The Board does not duplicate formal scrutiny functions.

REVIEW

These Terms of Reference will be reviewed annually to ensure they remain aligned with national policy, governance requirements, and local priorities.

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